



Bernard J. Sadusky, Ed.D.
Interim State Superintendent of Schools

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Applicants for Superintendent Certification

To expedite your request for certification as superintendent, please submit the following:

- Cover letter with name, address, telephone number, and personal email address;
- Photocopy of certificate(s), current or expired to include teaching, administrative, supervisory;
- Official undergraduate and graduate transcripts in sealed envelopes;
- Original verification of experience form (www.mdcert.org) with verification of three years of satisfactory teaching experience; and
- Original verification of experience form with verification of two years of satisfactory administrative or supervisory experience.

Mail all documents to: Ms. Jackie Brown
Office of the Superintendent
Maryland State Department of Education
200 W. Baltimore Street
Baltimore, Maryland 21201.

Once eligibility has been determined, you will receive an email advising you to go online and submit an application for certification. You will then receive a second email to go online and make payment (\$10). As soon as payment is received, you will be able to download and print your Maryland certificate.

