

APPLICATION FOR SUPERINTENDENT OF SCHOOLS

WORCESTER COUNTY PUBLIC SCHOOLS

PERSONAL INFORMATION

Name

Email

Home address

Preferred phone

Other phone

EDUCATION

Institution

Graduation Date

Degree

CURRENT EMPLOYMENT (If not currently employed, please provide information from last position in education.)

Title

Dates

Employer

Phone

Address

Enrollment

Present Salary

Reason for leaving position

Name of immediate supervisor

Title

Business Phone

Home Phone

Do you currently hold a Maryland Superintendent's Certificate? Yes _____ No _____

If no, do you qualify for one? Yes _____ No _____

NOTE: MARYLAND DOES NOT RECOGNIZE SUPERINTENDENT CERTIFICATION FROM OTHER STATES. It is the responsibility of candidates to provide proof of superintendent certification from Maryland State Department of Education before final interviews. See "Superintendent Search" on MABE website.

OTHER PROFESSIONAL EXPERIENCE

Title	Dates	District & State	Name	Enrollment

REFERENCES

Please give the names, addresses, and phone numbers of **five** references who are familiar with your **professional experience**. Additionally, please forward **two current** reference letters. The consultants may contact references other than those listed below.

Name	Address	Phone

BACKGROUND INFORMATION

Have you ever been involuntary terminated or asked to resign from the employment of a school district?

_____ _____
Yes No If yes, please give district, date, and reason.

Have you ever reached a mutual decision with a school board to vacate a contract prior to its expiration?

_____ _____
Yes No If yes, please explain.

Is there anything in your personal or professional background that could be an embarrassment to you or the Board should it become public?

_____ _____
Yes No If yes, please explain.

Name

NARRATIVE

On a separate paper, please comment on each of the characteristics listed below as it relates to your experience and background. Please limit each response to 200 words.

The ideal candidate will be:

- An innovative, energetic leader who will take a high achieving school system and develop strategies to promote continued growth.
- A passionate advocate for children who understands the unique characteristics of distinct communities within a county school system; holds high standards of ethics, integrity and honesty and expects those traits in others.
- An experienced instructional leader who has demonstrated success in improving student achievement; has documented experience using technology; has success closing the achievement gap; and understands the challenges of a small, rural economically diverse school system.
- A consensus builder who will communicate effectively and honestly with staff, students, parents, Board of Education, other elected officials and the Maryland State Department of Education; is able to build support for the public schools; and will be visible and active in Worcester County schools and community.
- An experienced administrator with proven financial and budgeting skills who can set priorities, assess needs, and allocate resources to advance the system's goals and who can articulate the system's needs to the public.

The preferred candidate will have:

- Maryland Certification as superintendent is required
- Doctorate preferred
- At least 3 years administrative/executive level experience in public education
- Knowledge of the Maryland education system, laws, funding, curriculum and assessment

If not a current resident, the successful candidate will relocate and become an active member of the Worcester County community.

I certify that all statements made on this application are true, accurate, and complete. I authorize the district or its agents to conduct work history, reference checks, and criminal background checks as part of this application process. I understand that I must verify that I hold or qualify for Maryland Superintendent Certification.

Signature

Date

The position will remain open until filled – Application reviews begin: February 20, 2012
Interviews: Mid-March Start Date: July 1, 2012

I have included resume _____, cover letter _____, completed application _____, reference letters _____, background authorization form _____, and narrative responses_____.

Do not include additional materials unless requested.
Applicants should **not** contact board members.

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