

# Bring Your Own Device (BYOD)

INSTRUCTIONAL AND ADMINISTRATIVE GUIDELINES



*The instructional and administrative guidelines below apply to students who opt to bring their personal device(s) to HCPSS schools and school sanctioned/sponsored events.*

## GUIDELINES

- Students must comply with class and school rules and all relevant HCPSS Board Policies, including but not limited to HCPSS Responsible Use of Technology and Social Media (Policy 8080) and Technology Security (3040) policies, while using technology devices.
- Staff may request at any time that students turn off and put away devices. Failure to do so may result in disciplinary action and/or revocation of privileges.
- Individuals assume full responsibility for their devices, including safety, security and maintenance.
- When not in use, all devices must be in silent mode.
- Schools may designate use locations and/or times. Devices may not be used in locker rooms or bathrooms at any time.
- Students must obtain consent from staff and participants before taking, uploading or sharing photos, recording audio, or capturing video during school sanctioned activities.
- Any disruption to class or other educational activity may result in disciplinary action.
- The placing and answering of personal phone calls, personal texts, or personal emails during instructional time are prohibited.
- Students are not required to use their data plans to access instructional materials. If approved, students may connect to a HCPSS network.

## Loss & Theft

Portable electronic devices are vulnerable to loss or theft. We highly encourage students and parents to engrave or permanently mark their devices with owner information. Students and parents must assume total responsibility for any privately owned technology used at HCPSS schools and school sanctioned/sponsored events. If a privately owned device is stolen, the victim must immediately report the incident to a school administrator; however, HCPSS will not accept the responsibility for any lost or stolen privately owned electronic device. School staff cannot attempt to repair, correct, troubleshoot, or be responsible for malfunctioning privately owned technology.

**HCPSS is not responsible for any possible device charges to your account that might be incurred during approved school-related use.**