

**CAROLINE COUNTY BOARD OF EDUCATION
ETHICS PANEL**

FINANCIAL DISCLOSURE FORM B

Due April 30 20__

**Statement Disclosing Conflict of Interest
Statement Disclosing Gifts for CCPS employees**

Reference: Section: Conflict of Interest
Section: Financial Disclosure

Name _____ (please print)

Position _____ Location _____

Please indicate compliance by your INITIALS in each space provided.

In the calendar year ending December 31, 20__ :

STATEMENT DISCLOSING CONFLICT OF INTEREST

_____ I did not participate on behalf of Caroline County Board of Education (“Board”) or Caroline County Public Schools (“School System”) in School System matters, the outcome of which would have a direct economic impact, distinct from the public at large, on me, or which, to my knowledge, would have a direct economic impact on my spouse or dependent child, or a business entity with which I am affiliated.

_____ I was not employed by an employer or a business entity that is under the authority of the Board or School System, or that has or is negotiating a contract with the Board or School System.

_____ I did not hold any outside employment relationship that would impair my impartiality or independence of judgment regarding my relationship with the Board or School System.

_____ I did not represent any party, for a contingent fee, before the Board or School System.

_____ I did not solicit a gift from any person who is under the authority of the Board or School System or who has or is negotiating a contract with the Board or School System, except where such gifts would not present a conflict of interest if so specifically determined by the Ethics Panel.

_____ I did not accept a gift of greater than \$20.00 in value or a series of gifts with a total value of \$100.00 during the calendar year from any person who is under the authority of the Board or School System, or who has or is negotiating a contract with the Board or School System, except where such gifts would not present a conflict of interest if so specifically determined by the Ethics Panel.

_____ I did not use the prestige of my office for my own behalf or that of another.

_____ I did not use confidential information acquired in my official Board or School System position for my own benefit or that of another.

_____ I pledge, subsequent to termination of my employment/representation of and by the Board or School System, I shall not, within one year following termination of full-time service with the Board or School System, act as a compensated representative/employee of either an employer or business entity of another in connection with any specific matter in which I participated substantially as a school official or employee.

_____ I pledge to file a statement disclosing any conflict of interest under Section III of these regulations sufficiently in advance of any anticipated action to allow adequate disclosure to the public.

Signature

Date

STATEMENT DISCLOSING GIFTS

On or before April 30 of each year during which an employee holds employment, an employee shall file a statement disclosing gifts received during the preceding calendar year from any person that contracts with or is under the authority of the Board or the School System, including the name of the donor of the gift and the approximate retail value at the time of receipt.

During the calendar year ending December 31, 20__ , I received the following gifts with the retail value at time of receipt noted:

___ Not applicable

<u>Donor</u>	<u>Retail Value</u>
_____	_____
_____	_____
_____	_____
_____	_____

Pursuant to Section III of the administrative regulation, I pledge to file a statement disclosing any interest or employment which would require disqualification from participation as provided in Section III of these regulations sufficiently in advance of any anticipated action to allow adequate disclosure to the public.

Signature

Date

Please return on or before April 30, 20__ to:
Caroline County Board of Education
Ethics Panel
204 Franklin Street
Denton, Maryland 21629
410-479-1460

NOTICE: Caroline County Board of Education ethics policy, regulation, and related forms may be accessed on-line at: www.carolineschools.org